



# Stephen F. Austin State University Residence Hall Association

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## THE CONSTITUTION OF THE RESIDENCE HALL ASSOCIATION AT STEPHEN F. AUSTIN STATE UNIVERSITY

### PREAMBLE

The Stephen F. Austin State University Residence Hall Association is a student run organization whose members' purpose is to provide communication, education, and leadership development opportunities for students in residence halls across campus. The students who comprise this organization represent the different abilities, races, ethnic backgrounds, sexual orientations, religions, ages, genders, and political affiliations of the SFA students living on campus. RHA is a representative body of a truly diverse population in which individual differences are accepted. We accept the responsibility to act proactively in the education of our members. We strongly encourage residence halls to build hall governments which are truly indicative of the diversity represented by their residents. Finally, we encourage members to work together to provide a unified front in order to achieve our basic goal: improving residence halls campus wide.

### Article I - Name

Section 1: The name of this organization shall be the Residence Hall Association, hereafter referred to as RHA.

### Article II - Purpose

The purpose of this organization shall be to unite all the residence halls on Stephen F. Austin State University's campus. The organization, through its members, shall perform all functions necessary to provide residents with a constructive educational and social life while residing in the residence halls. It shall encourage interaction and cooperation among residence halls, and shall further be a liaison for the students to the University administration, acting as the representative voice for all its members.

### Article III - Membership

Section 1: The membership of RHA shall consist of all residents of SFA residence halls.

Section 2: This shall be a coeducational organization and the use of "he" or "his" in this Constitution and By-laws is nonspecific and does not refer to gender.

Section 3: Voting membership shall consist of the RHA Executive Board, Standing Committee Chairs and Hall Presidents.

Section 4: All Residence Life supervisors shall be ex-officio members.

### Article IV - Affiliation

**Section 1: This organization shall be affiliated with the SFASU Residence Life Operations and Residence Life Department.**

Section 2: This organization shall be affiliated with the Richard J. Williams Chapter of the National Residence Hall Honorary, referred to as NRHH.

Section 3: This organization shall be affiliated with the South West Affiliate of College and University Residence Halls, referred to as SWACURH; and the National Association of College and University Residence Halls, referred to as NACURH.

## Article V – Structure

The organization shall consist of an Executive Board, the Senate, Standing Committees, Ad-Hoc Committees, and the individual constituent Hall Councils.

### Section 1 — Executive Board

Clause A: The Executive Board of RHA shall consist of a President, Vice-President, Hall Council Coordinator, National Communications Coordinator, Marketing Coordinator, Secretary and Advisor. All officers and candidates for office must have and maintain a 2.25 GPA at SFA, live in a residence hall, not be on any conduct, disciplinary, or residence hall probation and be enrolled as a full-time student at SFA.

Qualifications of the Executive Officers shall be:

1. President – A candidate for president must have completed at least 33 semester hours and have one full semester of experience on the RHA executive board. For purposes of this constitution, a full semester shall be defined as being elected by mid-semester as stated in the University catalog.
2. Vice President – A candidate for a vice president position must have completed at least 33 semester hours and have one full semester of elected or appointed experience as a Hall Association executive or equivalent.
3. Hall Council Coordinator – A candidate for the position of Hall Council Coordinator must have completed at least 33 semester hours and have one full semester of elected or appointed experience as a Hall Council executive or equivalent.
4. National Communications Coordinator, referred to as NCC – A candidate for the NCC position must have completed at least 15 semester hours, have one full semester of elected or appointed experience in RHA, and have **either** attended at least one RHA affiliated conference (SWACURH, TRHA, NACURH, or No-Frills,) **or attended a nationally recognized leadership conference, or has served as a Senator in RHA.**
5. Marketing Coordinator – A candidate for marketing coordinator must have marketing experience and leadership experience. This individual must be an on-campus resident, to be enrolled in a minimum of 12 hours , with appointed or elected experience within the Residence Hall Association or must have been a Welcome Jack.
6. Secretary – A candidate for secretary must have completed at least 15 semester hours and have one full semester of elected or appointed experience in RHA.
7. All candidates that assume office after a regular election will have until the beginning of the next semester to meet the completed semester hour requirement for office.

Clause B: The Executive Board shall hold meetings twice a week or as deemed necessary by the president and advisor.

Clause C: All executive officers shall be given at least 24 hours notice prior to the announcement or cancellation of a meeting.

Clause D: Committee Chairs can be called upon to participate in executive board meetings.

Clause E: Board members shall advise committees as needed.

Clause F: Should the president resign, succession shall occur in the following order: vice-president, hall council coordinator, NCC, marketing coordinator, and secretary should the preceding officer decline the position. After this procedure, if a vacancy would occur, that vacancy shall be

filled through the election procedures set in the by-laws.

Clause G: Any officer documented for a violation of University Policy or this constitution and its bylaws is subject to removal from office by the Advisor with the approval of the Manager of Residence Life.

#### Section 2—Senate

Clause A: The Residence Hall Association Senate, hereafter referred to as RHAS, shall be the policy making body of this organization. All legislative powers of RHA shall be vested in the Senate except that the right of initiative and referendum shall be exercised upon petition of 25% of the voting membership of RHA. Initiative and referendum measures shall be voted on by the membership of RHA not less than twenty-one calendar days after filing of the petition.

Clause B: Membership of the RHAS shall be composed of the six executive officers of RHA, the RHA standing committee chairpersons and the presidents of each residence hall. Members of the RHAS shall be elected in a manner as stated in this Constitution and By-laws or the respective Hall Council Charter and shall serve for the entire academic year.

Clause C: The duties of the RHAS shall be:

1. To create, administer, finance, and coordinate all activities of RHA, except as limited by this constitution, its amendments, and by-laws.
2. To recommend policy changes affecting residence hall living to the University administration.
3. To attend regular meetings at a time and place specified by the president of RHA.

Clause D: No voting member shall be on code of conduct probation.

Clause E: The RHAS shall resolve all disputes involving the Advisor's interpretation of this constitution.

Clause F: An official vote of the RHAS is required to conduct legislative business. To conduct an official vote, a quorum is necessary as stated in Article VI, Section 2. To vote on an amendment to this constitution a two-thirds majority is required. To vote on the expulsion of a member of the Executive Board, a three-fourths majority is required. All other votes of the RHAS require a simple majority of the voting members present for passage.

Clause G: The Executive Board shall have authority to act on legislation by a 3/4 vote until a new Senate has convened in session during a regular semester or at such a time it cannot fulfill its duties.

Clause H: Senate Attendance: If a seat in the RHA Senate is vacant at least two times in one semester, the voting rights of that Hall or Standing Committee in the RHA Senate will be suspended until determined renewed by the RHA Executive Board.

#### Section 3 - Committees

Clause A: Standing Committees shall be created and terminated by the Executive Board as needed to carry out programming in a specific area. The committees shall be listed with their duties in the RHA Bylaws. The membership shall consist of Committee Representatives and any other RHA member that is interested.

1. Standing Committee chairpersons shall be **elected by the Committee Representatives from each hall for that specific standing committee. The committee chairperson must not be on any conduct, disciplinary, or residence hall probation and must live in a residence hall.**

2. **Election** shall be made **at the end of the Spring semester** and the position shall last for the entire academic year.
3. Standing Committee chairpersons shall be recognized as full voting members of the RHAS with all the rights and duties that accompany the position as specified in Article V, Section 2.

Clause B: Ad Hoc Committees shall be created by the Executive Board as needed to accomplish a specific program. A chairperson shall be appointed and a timeline set by the Executive Board and the membership will consist of any member deemed necessary to or interested in the committee.

1. Ad Hoc Committees can submit legislation in their respective area, but no committee member has voting rights in the RHA Business Meetings unless he is already a voting member.

Clause C: Each committee, both standing and ad-hoc, shall have a committee chairperson that is responsible for conducting regular committee meetings and reporting the results and minutes of those meetings to the Executive Board and to the RHA Senate as directed.

Clause D: Each Hall-Level Committee Representative shall serve on at least one committee, either Standing or Ad-Hoc.

Clause E: Any Committee Chair, Ad Hoc or Standing, who fails to complete their duties as set forth in the Constitution and By-Laws can be removed from office by a unanimous vote of the Executive Board and a three-fourths vote of Senate.

#### Section 4— Residence Halls

Clause A: Each residence hall shall be governed by a Hall Council RHA elected within the hall consisting of at least 4 officers including President, Vice President, Secretary, Treasurer, and at least three Committee Representatives in accordance with the Hall Charter.

Clause B: The RHA Executive Board has authority over the Hall Council, charters, and programs under the advisement of the central RHA Advisor and in accordance with University Policy.

Clause C: If any hall does not comply with any aspect of the RHA Constitution or the Hall Charter, that hall's funds may be frozen by the RHA Executive Board with approval of the RHA Advisor until compliance is met.

Clause D: If any hall officer fails to uphold his duties as set forth in the Charter, he may be removed from office by a 2/3 vote of the RHA Executive Board.

Clause D: Each Hall Council shall be governed by a Charter provided by RHA.

Clause E: The hall charter may be amended by written request to the RHA Executive Board and Advisor following the guidelines stated in the Charter.

### **ARTICLE VI - Meetings**

#### Section 1 — Membership

Clause A: All members of RHA may attend any RHA Business meeting.

Clause B: Voting members may exercise exactly one vote on each question; no other person may vote, although any voting member may proxy their vote to any one person in their respective Hall Council Executive Committee. Use of a proxy must be communicated to the RHA Executive Board before the office closes on the day of a vote.

- Section 2: Quorum shall be established by attendance of 2/3 of the Senate. A quorum must be present in order to conduct a formal business meeting. If no quorum is present, an informal meeting can be held, but no voting can take place.
- Section 3: Regular meetings of RHAS shall be held at least bi-weekly at a time and place designated by the RHA Executive Board.
- Section 4: Special meetings may be called at the discretion of the President or advisor with at least a 72-hour notice.
- Section 5: Parliamentary procedures according to Robert's Rules of Order, Newly Revised will be used to the extent determined by the Executive Board.
- Section 6: A parliamentarian shall be appointed by the President with the approval of the RHAS. The parliamentarian shall act only in an advisory capacity.

#### **ARTICLE VII - Advisor**

- Section 1: The Area Coordinator of Student Development or Manager of Residence Life shall be the Director of the Residence Hall Association with all the rights, responsibilities, and privileges associated with that capacity, and ultimate veto power.
- Section 2: The Advisor shall be responsible for interpreting this constitution and by-laws.

#### **ARTICLE VIII - Amendments**

- Section 1: Amendments must be submitted to the Executive Board one week prior to the presentation at the RHA Business Meeting. A copy of this legislation must be presented to the Senators five days prior to the Business Meeting. A copy will also be posted outside the RHA office by this time.**
- Section 2: Proposed amendments will be voted on following its primary reading at the Business Meeting. In order for an amendment to pass in this manner, it must receive at three-fourths majority.**

#### **ARTICLE IX – By-laws**

- Section 1: By-laws may be adopted under this constitution by a majority vote of the RHAS.
- Section 2: The by-laws of this constitution shall be reviewed annually by the Executive Board. Any changes to the by-laws must pass a unanimous vote of the Executive Board.

#### **ARTICLE X - Ratification**

- Section 1: The constitution must be ratified every 3 years. The adoption of this constitution nullifies all other constitutions and supercedes all other documents relating to this organization.
- Section 2: An Ad Hoc Committee will be formed for the ratification of the constitution every 3 years.
- Section 3: The ratification must pass a unanimous vote of the Executive Board. Any changes which need to be made must go back to the committee and then go back through the Executive Board.
- Section 4: The constitution must be presented at two consecutive meetings. After the first presentation,

discussion shall take place. After the second presentation, discussion and voting shall take place.

Section 5: The ratification must have a two-thirds affirmative vote of the voting membership of the RHAS in order for RHA to ratify the constitution.

Ratified on April 18, 2005

Re-ratified Spring 2008

Bolded red text adopted April 6, 2009

Article V, Section 2, Clause H adopted November 16, 2009

# THE BY-LAWS OF THE RESIDENCE HALL ASSOCIATION AT STEPHEN F. AUSTIN STATE UNIVERSITY

## Article I – Introduction

These by-laws shall state the official procedures of the Residence Hall Association at Stephen F. Austin State University. These by-laws may not contradict or conflict with the policies of SFASU as set forth in the Student Code of Conduct, the policies of the SFASU Housing and Residence Life Department as stated in the Residence Hall Handbook, and the RHA Constitution.

## Article II - Duties of the Executive Board

Section 1: All offices will have the following duties:

1. Attend all RHA conferences, central RHA programs, weekly exec meetings and RHA Business meetings.
2. To uphold the RHA constitution and its by-laws
3. Hold office hours in the RHA office, attend a variety of hall meetings and committee meetings
4. To perform all other duties assigned to the office

Section 2: The duties of the President shall be:

1. To preside over meetings of the RHAS and call such special meetings as are necessary
2. To administer programs provided for the RHAS
3. To be the official representative of RHA
4. To preside over all meetings of the Executive Council and to coordinate efforts and supervise the activities of hall presidents
5. To have the power to veto legislation passed by the RHAS. A presidential veto must be issued within 10 days of the date of passage. A presidential veto may be overridden by a majority of the RHAS members who are present
6. To vote in the RHA Business Meetings only to break a tie
7. To secure facilities for all meetings and activities of the RHAS
8. To form and abolish all committees with the consent of the Executive Board
9. To meet with the presidents of Student Government Association and Student Activities Association each semester to allow for open communication between all three organizations.

Section 3: The duties of the Vice President shall be:

1. To perform the duties of the president in his/her absence
2. To initiate Executive Board business and proposals in the RHA Business meeting
3. To coordinate the entire election process
4. To organize and implement the Final Exam Kits project
5. To maintain the upkeep on the master calendar
6. To oversee all activities and events of the Welcome Jack program
7. To supervise the activities of all committee chairs
8. **To work with the incoming Standing Committee Chairs to plan a programming calendar for the next academic year.**

Section 4: The duties of the Hall Council Coordinator shall be:

1. To organize a training session for hall-council execs each semester
2. To organize on-going training programs throughout each semester to develop the leadership skills of hall and campus-level RHA leaders
3. To organize a schedule for RHA execs to attend hall council meetings
4. To produce and distribute a monthly leadership development newsletter for hall and campus-level RHA leaders
5. To research and develop resources for hall and campus-level RHA leaders
6. To organize and execute an assessment program for hall council and committee programs and meetings

7. To meet with each hall president a minimum of one time each month to discuss the needs of the hall-level RHA and its officers

Section 5: The duties of the NCC shall be:

1. To represent SFA at all national and regional conferences as the NCC in the business meetings in all aspects of voting and speaking with the Director
2. To complete monthly, annual and special reports for all national and regional organizations
3. Organize all pre-conference activities (t-shirts, fundraisers, spirit promotion, display and roll call)
4. To act as a delegation coordinator for regional and national conferences
5. Develop and distribute information to all national and regional newsletters
6. Responsible for maintenance of the Resource File Index (RFI) and all National Association of College and University Residence Halls (NACURH) handbooks
7. To keep in contact with other schools and regional officers by way of any available or necessary form of communication.
8. To select a National Communications Coordinator-In Training and oversee the duties of the NCC-IT. The NCC-IT will be required to write the majority of a bid for each conference that RHA attends and to spend an amount of time designated by the NCC and not to exceed 7 hours working on conference related activities. Half of the conference cost required of the NCC-IT will be paid by RHA, dependant upon the completion of duties previously assigned.
9. The NCC shall have all required expenses provided for RHA conferences.

Section 6: The duties of the Marketing Coordinator shall be:

1. To advertise for all RHA Business and General Assembly meetings across campus in accordance with University policy
2. To advertise for all central RHA programs across campus in accordance with University policy
3. To advertise for all central RHA programs across campus, including the University newspaper as well as other such publications, in accordance with university policy.
4. To perform the responsibilities of the historian, such as, recording events, taking pictures, uploading pictures to the internet, etc.
5. To update and maintain the RHA website with updated information and pictures concerning central RHA programs

Section 7: The duties of the Secretary shall be:

1. To keep the official minutes of the RHA meetings on file in the RHA office
2. To have the minutes of the last RHA meeting typed, reproduced and distributed into the hall presidents and hall director's boxes within the 48 hours of the completion of the RHA meeting
3. To be responsible for maintenance of the office, records and supplies of RHA
4. Compile all information and prepare reports for Hall-Level RHA good standing and Hall of the Year.
5. To keep an updated list of all committees which includes the chairperson's name, a list of member's names and contact information
6. To keep an updated list of Hall Association Executive Committee members names and contact information
7. Follow up on programs presented by RHA to make sure that a follow-up report is completed
8. Responsible for keeping track of all attendance at the RHA Business meetings and recording the information in the computer

### **Article III - Interview and Election of Officers**

Section 1: Each candidate for the positions of President, Vice-President, Hall Council Coordinator, NCC, Marketing Coordinator and Secretary will be required to submit a letter of intent and a resume at

the time determined by the Vice-President.

- Section 2: After paperwork has been submitted, each candidate will interview with the current RHA President, Advisor, Coordinator of Residence Life, the outgoing officer holding the position that is up for election, and the RHA Senate. If the outgoing officer is re-running for the position, he shall be excluded from the interview panel.
- Clause A. Each candidate will be asked different questions about campus and hall-level RHA, leadership ability, and duties of the position. The interview panel will interview one candidate at a time and make notes of each candidate.
  - Clause B. The panel will have a list of requirements that the applicants must fulfill. After each candidate, the panel shall discuss and vote on the candidate. A candidate must receive a 2/3 affirmative vote in order to proceed to the election.
  - Clause C. The RHA Advisor and MORL will have the final say on the eligibility of a candidate to run.
- Section 4: If there is more than one individual that is qualified per office, then the vote will go to the RHA general assembly. Everyone that lives on campus shall have the opportunity to vote at the RHA meeting with the exception of Hall Directors, Resident Hall Directors, and other full-time Residence Life members. Ballots will be counted by the RHA Advisor and the Manager of Residence Life.
- Section 5: All offices on the executive board shall assume office at the RHA Awards Banquet and shall serve until the RHA Awards Banquet of the following year.
- Section 6: Should an Executive Board vacancy occur due to the election process, the remaining officers may choose from remaining candidates and appoint a new officer to fill the vacancy with the approval of the RHA Advisor and the Manager of Residence Life.
- Section 7: Should an Executive Board vacancy occur during a semester break, when the RHAS is not in session, the remaining officers may interview and/or appoint a new officer to fill the vacancy with the approval of the RHA Advisor and the Manager of Residence Life.

#### **Article IV — Duties of the RHA Standing Committees**

- Section 1: Community Service Committee — To improve the relationship between the residents and both the University and Nacogdoches communities. To give back locally the skills and values that RHA represents on campus.
- Section 2: Food Service Advisory Committee — To work with the food services on campus to improve the quality, selection, and service of the food service program.
- Section 3: Social Committee — To plan and execute social activities for RHA.
- Section 4: Sports and Recreation Committee — To program RHA recreational activities, coordinate residence hall intramural teams and other sporting events.
- Section 5: NRHH Committee – To uphold the Constitution of the Richard J. Williams Chapter of NRHH.
- Section 6: Housing Advisory Committee – To work with the Directors of Housing to improve the quality, services, and amenities in the residence halls.
- Section 7: Fundraising and Special Initiatives Committee – To raise funds to support the events and activities of the Residence Hall Association and facilitate all aspects concerning OCM Welcome Kits and Final Exam Kits.**
- Section 8: Parent’s Day Committee – To hold a paid position with the terms of employment as set by**

**the RHA executive board and be a part of the executive board without voting rights; as well as plan the event of Parent's Day of the following year and coordinate with the sub-committee chairs within the Parent's Day Committee.**

## **Article V: Monthly Awards**

Section 1: Golden Pine Cone Awards (GPCs) – The GPC Awards exist to recognize achievements in programming by individuals or groups in the residence halls. GPCs will be nominated by any individual living in a residence hall and recipients will be selected by a majority vote of the RHA Executive Board. The categories for GPC Awards are:

Clause A: Most Effort on a Single Program – Presented to an individual for a single program. The nomination shall include:

1. Who was in charge of the program.
2. Program date.
3. What was done to prepare for the program.
4. How was it extraordinary effort.

Clause B: Most Creative Publicity – Presented to an individual or group for a single program. The nomination shall include:

1. A description of the publicity.
2. What makes it stand out.
3. Why this publicity would make you want to attend a program over other publicity.
4. A copy or picture of the publicity

Clause C: Most Programming Involvement – Presented to an individual for being involved in the most programs during a single month. The nomination shall include:

1. A list of all of the programs that the individual was involved with.
2. An explanation of his involvement in each.

Clause D: Best Bulletin Board – Presented to an individual for having the most creative, best bulletin board of the month. The nomination shall include:

1. A description of the bulletin board.
2. A picture of the bulletin board.

Clause E: Best New Program – Presented to an individual or group for a new program. The program has to be new to SFA's campus, not necessarily an all-new program. The nomination shall include:

1. A description of the program.
2. What makes the program different from other programs presented at SFA.

Clause F: Best Overall Programming – Presented to a hall for an entire month of programming. The nomination shall include:

1. A list of all the programs presented in the hall during that month.
2. A short description, program presenter, and date of each program.

Section 2: Of The Month Awards (OTMs) – NRHH's OTM Awards exist to recognize individuals and programs for their outstanding contributions to the residence hall community during a single month. OTMs will be nominated by any individual living in a residence hall and recipients will be selected by a majority vote of the voting membership of the Richard J. Williams Chapter of NRHH. Campus OTM winners' nominations will be sent to the SWACURH Regional Associate Director for NRHH for regional selection. The categories for OTM Awards are: Advisor, Community, Community Service Program, Educational Program, Executive Board Member, Organization, Resident Assistant, Social Program, Spotlight, and Student. Recipients of the awards shall meet the criteria set by the National Residence Hall Honorary.

## Article VI: Annual Awards

Section 1: Officer and Committee Awards: The following awards can be nominated by any individual in the organization and will be decided by the Executive Board. Each nomination should include a form provided by the RHA Office.

Clause A: Criteria for Awards – Each nominee shall satisfy the following criteria:

1. The nominee has done outstanding work throughout the year or semester.
2. The nominee is a good leader, a strong motivator, and has made an outstanding contribution to their HLRHA.
3. The nominee has fulfilled their position description as outlined in the Hall Charter or the RHA Constitution.
4. The nominee has been in the nominated position for at least a year (fall to spring).

Clause B: Awards

1. Outstanding Hall President
2. Outstanding Hall Vice President
3. Outstanding Hall Secretary
4. Outstanding Hall Treasurer
5. Outstanding Committee Representative
6. Outstanding Hall Advisor
7. Outstanding Committee Chair

Section 2: Awards Committee Awards: The following awards can be nominated by any individual in the organization and will be decided by the RHA Awards Committee. Each nomination should include a form provided by the RHA Office.

Clause A: Rookie of the Year: This award is given to a person that is new to the organization that has exemplified outstanding leadership through his experiences. Each nominee shall satisfy the following criteria:

1. The nominee is in his first year of involvement with RHA.
2. The nominee has shown outstanding involvement and leadership within RHA.

Clause B: Neysa Heaggans RHAer of the Year: This award is given to a person that has been involved with the organization for more than one year and has shown outstanding leadership and dedication to the organization. Each nominee shall satisfy the following criteria:

1. The nominee has had more than one year of involvement with RHA.
2. The nominee has shown outstanding involvement and leadership within RHA.

Clause C: Outstanding Hall-Level RHA Program: This award is given to recognize an outstanding program put on by a HLRHA during the past year. Each nominee shall satisfy the following criteria:

1. The program has benefited the residents in some way.
2. The program is unique in nature, a new twist on an old program, or has exceeded expectations.

Clause D: Outstanding Committee Program: This award is given to recognize a standing committee that put on an outstanding program during the past year or semester. Each nominee shall satisfy the following criteria:

1. The program applied to the purpose of the committee.
2. The program has benefited the campus community in some way.

Section 3: Other Annual RHA Awards: The following awards are nominated by the Executive Board and

decided by either the Executive Board or the RHA Advisors.

- Clause A: Perfect Attendance: This award is given to those members of the organization that have attended all RHA meetings in the fall and spring semesters. This award is decided by the Executive Board.
- Clause B: Highest GPA: This award is given to the small, medium, and large hall that has the highest GPA at the end of the fall semester as determined by the housing department.
- Clause C: Supporter of RHA: This award is given to one or more full-time staff members that have been supportive of the organization throughout the year. This award is decided by the Executive Board. Each nominee shall satisfy the following criteria:
1. The nominee has been involved with RHA for at least a year.
  2. The nominee is a full-time staff member.
- Clause D: Mita Musick Scholarship: This scholarship is a memorial established for Mrs. Mita Musick, the past Director of RHA programs in the 1970's. After her retirement at SFA, she passed away. Her daughter, Holly Musick, is a local resident who realized all of the hard work that Mita had put forth in the organization. Mita was very active in our state, region and at the national level with RHA. NACURH has an award named after her also. This award is given to members of RHA that have been exceptional assets to the organization for three or more years. Recipients are decided by the RHA Advisors. Each nominee shall satisfy the following criteria:
1. The nominee shall have not received this award before.
  2. The nominee shall have a 2.75 GPA and completed 65 hours.
  3. The nominee shall have been involved in RHA for three or more years.
  4. The nominee must have held a leadership position in RHA for at least one semester.
- Clause E: RHA Hall of Fame: This award is given to members, past and present, that have been part of the organization for three or more years and that have gone above and beyond the call of duty for the organization. Recipients are decided by the Executive Board. Each nominee shall satisfy the following criteria:
1. The nominee has been involved with RHA for three or more years.
  2. The nominee has accomplished continued outstanding service and dedication to the organization.
- Clause F: Most Improved Hall: This award is given to a small, medium, and large hall that has shown great improvement throughout the year. There is no set criterion for this award. This award is decided by the Executive Board.
- Clause G: Executive Board Star of Support: This award is a pin that is given by each RHA Executive (fall or spring) to the one person that has supported them throughout their position within RHA.
- Clause H: NACURH Bronze Pin: In NACURH tradition, this award is a pin that is presented by the RHA President or NRHH Chair to a maximum of eight people that have provided leadership and direction to RHA.
- Clause I: Senator of the Year: This award is given to one Senator who has been active in the organization throughout the year. The award is decided by the executive board. The award does not have to be awarded annually. Each nominee shall satisfy the following criteria:**
- 1. The nominee has been a Senator within RHA for at least one full year.**
  - 2. The nominee has written legislation.**
  - 3. The nominee's actions have made a positive and significant impact on the organization.**

**Clause J: Service Award Pin: This award is a pin which shall be awarded to individuals with at least fifty RHA affiliated service hours. Criteria for these hours shall be set by the Executive Board and disclosed at the first general assembly meeting of a fall semester.**

Clause K: SWACURH Sponsorship: This award is given annually to the applicant chosen by the RHA Exec Board to attend SWACURH or another appropriate conference as decided by the RHA Exec Board. It shall be awarded according to the following criteria:

1. The applicant is a member of RHA and has submitted the application in a timely manner as set forth by the RHA Exec Board.
2. RHA must be affiliated with the organization hosting the conference. This may be fulfilled with proof of intent to affiliate in the form of drafting the proper forms and allocating money.
3. The amount to be awarded will be equal to that charged a single delegate of the conference delegation from SFASU and may be awarded only once per academic year.
4. This award will not be awarded if there is no charge to the delegates for the given conference or if no applications are received and found acceptable.
5. This award will be funded solely by James Dyess.

#### Section 4: Hall of the Year

Clause A: The halls will be divided into three categories: small, medium, and large halls.

Clause B: The criteria for the Hall of the Year shall be divided into the following categories:

1. **Meeting Participation—This includes Campus and Hall-Level RHA. Each hall will get one point per meeting that they have representation at. This is worth 20% of a hall's total points.**
2. **Committee Participation—This requires involvement in all RHA Standing and Ad Hoc Committees including representation at outside meetings, planning programs and attendance at programs put on by the committees. Each hall will get one point per meeting that they have representation at. This is worth 20% of a hall's total points.**
3. **Hall Council Programs—This requires halls to put on programs based on the wellness wheel. One point will be awarded per each of the six categories on the wellness wheel for a maximum of six points per quarter. This is worth 15% of a hall's total points.**
4. **Awards—This includes GPC, OTM and Annual Awards. One point will be given per nomination in each category and one point will be given for every winning nomination. For OTMs, one point will be given for each level, campus, regional and national. This is worth 15% of a hall's total points.**
5. **Campus Level Programs—This includes campus wide programs hosted by the RHA Executive Board such as Showcase Saturday, Holiday Extravaganza, Fall Fest, Leadership Retreat, Parents Day, Homecoming and Stay @ SFA Weekend. A hall will receive one point per each participant per event, to a maximum of 15 points per event. This is worth 20% of a hall's total points.**
6. **Bonus—This includes anything not mentioned in the preceding clauses. This is awarded at the discretion of the RHA Secretary in conjunction with the Executive Board. This is worth 10% of a hall's total points.**

Clause C: Completion of each category from each month will be monitored and compiled by the RHA Secretary and then posted in the RHA Office.

Clause D: At the end of the academic year, the total completed categories of all months will be calculated for each hall. The Executive Board shall nominate the top halls in each category. No more than 50% of the halls may be nominated from each category. (2 of 4 halls, 2 of 5 halls, 3 of 6 halls or 3 of 7 halls may be nominated from each category)

Clause E: The **nominees** shall present a written bid **to the RHA Senate. The Senate shall select a winning Hall of the Year from each category by way of secret ballot at least one week prior to the RHA Awards Banquet. In case of a tie, the RHA President shall cast a single vote to break the tie.**

Clause F: The winning halls shall be announced at the RHA Awards Banquet and receive a plaque from the Executive Board.

#### Section 5: Awards Information

Clause A: All awards will be decided by a simple majority vote (50%+1).

Clause B: Annual Awards should be reflective of the entire year. The nominees shall be considered for all of their work throughout the entire year.

Clause C: For the purpose of awards, a semester of holding a position shall be defined by being elected before mid-term of that semester.

Ratified on November 25, 2002

Amended September 13, 2004 – Added coed HOTY category

Amended November 8, 2004 – Added the Housing Advisory standing committee

Amended May 2006—Added all bolded information

Amended and Revised January 2009

Bolded red text adopted April 6, 2009

Article VI, Section 3, Clause K adopted October 5, 2009